

Check List for Apartment Rental

Items Needed:

1. Certified check for \$_____ representing the first month's rent payable to Jack Resnick & Sons.
2. Certified check for \$_____ representing the security deposit payable to
430-36 E. 72 Associates, L.P.
3. If Applicable:

- _____ Credit Application(s)
- _____ Guarantor Application
- _____ Copy of Photo ID (driver's license, passport)
- _____ Letter from Employer (on company letterhead stating date of hire, salary and title)
- _____ 2 recent Pay Stubs
- _____ Letter from Accountant or 2 years of W2 Forms of Tax Returns (first 2 pages)
- _____ Letter from Attorney
- _____ Recent Bank Statement

Con Edison New Service Office
Spectrum Community Solutions – Steven Hirschfeld

800.752.6633 phone
212.420.4806 phone
347.426.7425 cell phone

Verizon
Oxford Houses Management Office – Beth and Nikki

212.890.2350 phone
212.570.6246 phone
212.737.5306 fax

Oxford Houses Superintendent – Arthur
Buildinglink Website

212.249.6537 phone
resnickselectproperties.com